



## Children's Birthday Parties at the Museum of Science

**Venue Rental - \$1,500.00 for up to 40 guests. Museum members receive the preferred rental rate of \$1,250.00**

### **Included in Rental Fee:**

- Private event space for two hours on a Saturday or Sunday (10am-12pm or 11am-1pm are the only times)--**Event space will not be confirmed until 30 days prior to event**
- Exhibit Halls admission for the day
- On-site parking
- 30 minutes set up and 30 minutes cleanup time
- Tables and chairs (client or WPC must provide linens)
- Function coordinator\*\*
- Contact Charlotte Callahan at 617-589-0191 or [ccallahan@mos.org](mailto:ccallahan@mos.org) for further questions about rental options.

### **Party Enhancements:**

- Tickets to Omni, Planetarium @ \$7.00 per person; Butterfly Garden or 4-D Digital Cinema @ \$6.00 per person. Please visit [http://www.mos.org/visitor\\_info/daily\\_schedule](http://www.mos.org/visitor_info/daily_schedule) for show times.

### **Food and Beverage through Wolfgang Puck Catering:**

- Meal packages are completely customized
- Labor and Taxes included are for Monday – Friday, 9:00 a.m. - 5:00 p.m. event times only
- Client provides birthday cake, cake knife, utensils and plates to serve cake. Cake cannot be stored and must be removed from the event space at the party conclusion
- Contact Mark Borghetti at 617-589-3192 or [mborghetti@mos.org](mailto:mborghetti@mos.org) for further questions about catering options.

### **\*\*Function Coordinator Roles and Responsibilities:**

The function coordinator greets groups in the lobby, brings them to and from a private room, and distributes any additional add-on tickets, maps, etc. The coordinator is **NOT** a birthday party host and does not set up decorations or provide any entertainment.

### **Additional Information**

- No food or beverage other than cake may be provided by client. Clients must work with WPC for all food and beverage.
- Decorations: Nothing can be taped, stuck, tacked, or hung from walls or ceiling to decorate the event spaces. Clients are responsible for their own centerpieces, themed plates, cups, and tablecloths. No balloons or confetti allowed.
- The Museum will charge a cleaning fee (\$750.00) for any excessive debris or damage.
- Client is responsible for entertainment (i.e. [www.silysallys.com](http://www.silysallys.com) or [www.madscience.com](http://www.madscience.com)). The Museum of Science must pre-approve all activities.
- **If this does not fit your budget, and instead of renting a private room, you can forego the private event space and purchase Exhibit Halls passes and café food vouchers through Science Central (617-723-2500).**